

**CALIFORNIA ARMY NATIONAL GUARD (CAL ARNG)  
ACTIVE DUTY GUARD/RESERVE (AGR)  
NATIONWIDE TOUR ANNOUNCEMENT**

- 1. Position Tour Number:** FTM 80-08 UIC: PJKB3 Para /Lin: 310/01
- 2. Position Title:** Readiness NCO / Section Chief CH-47 Rep Section (**DMOS 15U30**)
- 3. Unit/Location:** Det 3 Co B, 640<sup>th</sup> ASB  
Stockton, CA
- 4. Opening Date of Job Announcement:** 25 May 2008
- 5. Closing Date:** Open until filled
- 6. Maximum Grade Upon Appointment:** E6
- 7. Minimum Grade Upon Appointment:** E5
- 8. Personnel Eligible to Apply:** (X) Male (X) Female ( ) OFF ( ) WO (X) ENL

**Stabilization policy:** AGR personnel are required to serve a minimum of 24 months if MOSQ, 36 month if Non-MOSQ in any fulltime position before they will be considered for another AGR position within the state.

- a. For the purpose of sustainment requirements, Soldiers that are selected in the AGR program in a position commensurate with their current grade will be removed from the promotion list upon the effective date of hire for a period of 12 months. A memorandum of understanding will be required by the selected Soldier prior to orders being published by this headquarters.
- b. Applicants are required to be duty MOS qualified: 15U. Soldiers who have not complete Initial Entry Training (IET) are ineligible to apply.
- c. Soldiers applying must be able to meet and maintain eligibility criteria IAW DA Pam 611-21 for the award of the MOS 15U:
  - (1) Physical demand rating of VERY heavy.
  - (2) Physical profile of 222211,
  - (3) Normal color vision.
  - (4) A minimum score of 105 in aptitude area MM.
  - (5) Normal color vision.
  - (6) Formal training (completion of resident MOS 15U or 67U course conducted under the auspices of the U.S. Army Aviation School) mandatory or meet the ACASP criteria in AR 601-210.

- 9. Selecting Supervisor:** Battalion AGR OIC.
- 10. Military Status:** Full-Time Military Title 32 Section 502 (f) (AGR)
- 11. Applicants, as a minimum, must submit the following documents:**

- a. NGB Form 34-1 (with signature and date). Ensure that you annotate both the position tour # and title on the top of page one of the application.

b. Three-quarter-length photograph in duty uniform made within the previous 12 months. ("Official" military photograph is not required). If currently deployed, a memo to the president of the selection board stating that photo is unavailable due to deployment will suffice.

c. Certified copy of DA form 2-1, DD 1966-1, or Recruiter's Worksheet demonstrating qualifying ASVAB/AFCT scores.

d. All NCOERs for the past three years (Supervisor must provide written statement/memo providing information as to why soldier's NCOERs are not available).

e. Certified copy of current DA Form 705 (APFT) demonstrating passing APFT within six months for "onboard" AGR / Mobilized soldiers and within 12 months for M-day guardsmen. Height and weight must be annotated.

f. Body fat Worksheet, if applicable.

g. Current MEDPROS print out (available on AKO)  
<https://apps.meds.army.mil/MEDPROS/MyMedicalReadiness/default.aspx> (select IMR record).

h. DA Form 4970-E Cardiovascular screening (over 40 soldiers).

i. RPAS statement ("On-board" AGR soldiers do not have to submit RPAS statement).

j. All DD forms 214 – copy must include bottom portion that identifies SPD code (not required for "on-board" AGR soldiers).

k. Current DA Form 4186, Medical Recommendation for Flying Duties.

**12. Duties and Responsibilities:** Specific Duties and responsibilities for the supervising the successful accomplishment of the commander's mobilization readiness objectives. Anticipates and recommends solutions for needs of the unit in all aspects of mobilization readiness. Duties include:

a. Advises the commander on training, logistics, personnel and unit mobilization plans including preparation of units vehicle load plans, unit movement plans, convoy clearance request, preparation of the unit's mobilization directives and regulations. Obtains all required data for the unit status report and assists the commander in preparing readiness reports as prescribed in AR 220-1.

b. Completes (DTS), request for training, tracks unit training schedules, APFT reports, and ammo request. Draft training schedules for approval that comply with command guidance and directives and the publications of higher headquarters.

c. Supervise the maintenance of the unit training library, unit training library, and related training equipment and aids.

d. Supervises the duties performed by any/all assigned AGR soldiers.

e. Responsible for ensuring that the commander's concept of operations for the full-time personnel is executed and for advising the commander and supervisory personnel on the status and efficiency of the full-time personnel.

f. Overall responsibility for school requests through ATRRS and orders input through AFCOS. Advises personnel on military education requirements and prepares application for army service schools.

g. Supervise the maintenance of records for the above programs. Monitors the progress of officer and enlisted personnel, and ensures that qualification information is provided to the personnel section for personnel records updating.

h. Provides assistance and guidance in the preparation for and execution of unit training and other mobilization readiness related activities.

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i. Ensures that preparatory visits are conducted as necessary to training sites to ensure availability of such sites and to procure training areas, ranges, training equipment, and other facilities required by the unit.

j. Responsible for supervising the implementation and accomplishment of the Individual Training and Evaluation Program as prescribed in AR 350-37, and of the Army Training Management System (ATMS) at company/detachment level.

k. Responsible for monitoring individual training records and keeping the commander informed on the individual training status of the unit personnel.

l. Works directly with the commander in monitoring the recruiting and retention activities of the unit, and is directly involved in the maintenance of strength and personnel readiness issues of the unit to include employer support and family programs.

m. Responsible for the overall supervision of all pay, personnel, and administrative activities of full-time personnel in caring for the welfare of unit soldiers. Establishes procedures to be followed in the resolution of all personnel related matters and supervises those procedures until eventual solution.

n. Establishes a direct line to communication with pay, administrative, and supply action personal proficiency in all supply, and personnel procedures.

o. Manage the Company pay.

p. Manage aircraft maintenance at the platoon level.

q. Plan and run small arms and aerial gunnery ranges.

r. Perform other duties as assigned.

**13.** Applicants selected for AGR, and meeting any one of the following disqualification, will require a HQDA, DCSPER waiver prior to entry:

a. Unable to serve at least three (3) years on AGR status before achieving eighteen (18) years active federal status or mandatory removal date.

b. Entitled to military retired pay.

**14.** Applicants who answer YES to questions 8, or 12-18 of section IV, NGB Form 34-1, or have not completed Initial entry training (IET) are ineligible to apply.

**15. SUBMIT APPLICATION TO:** OTAG, ATTN: CAJS-HR-AGR, Box 37, 9800 Goethe Road, P.O. Box 269101, Sacramento, CA 95826-9101 (916) 854-3404.

**NOTE:** If you require a certified copy of DA Form 2-1 and/or RPAS statement, a format written request must accompany your application package. **COMPLETE APPLICATION MUST BE RECEIVED IN HR-AGR NOT LATER THAN THE CLOSING DATE SHOWN IN BLOCK #5. INCOMPLETE APPLICATIONS WILL BE RETURNED as INEGLIGIBLE.** Additional copies of this announcement may be obtained from our website at [www.calguard.ca.gov/cahr](http://www.calguard.ca.gov/cahr).

**16.** Applicant must have and maintain a current driver's license as condition of employment.

**17.** If selected for this vacancy, and you are not an on-board AGR soldier, you will be required to provide evidence of current flight physical examination, taken not more than 12 months prior to the AGR tour start date. The medical examination must indicate compliance with the requirements of chapter 2, AR 40-501 and accomplished at an active military medical facility or Military Entrance and Processing Station (MEPS). HIV testing must be current within 6 months. Female applicants must submit evidence of having taken a pregnancy test, with negative results, within 30 days of being hired.

**18.** Soldiers that are currently deployed are strongly encouraged to apply.

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**19. EQUAL OPPORTUNITY:** The California National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, or any other non-merit factor.